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8453-K

KENTUCKY INDIVIDUAL INCOME TAX DECLARATION FOR ELECTRONIC FILING

42A740-S22

Revenue Cabinet For calendar year January 1, 1999, through December 31, 1999.

1999

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Instructions for Form 8453-K

Kentucky Individual Income Tax Declaration for Electronic Filing

You must complete your Kentucky individual income tax return before you complete Form 8453-K. You must also complete this form before signing it. Taxpayers, electronic return originators (EROs) and paid preparers must not sign the form before it is completed.

Declaration Control Number (DCN)

The DCN, located in the upper right corner of the form, must be identical on the federal electronic return, the federal Form 8453 and the Kentucky Form 8453-K.

Name, Address and Social Security Number

You must enter your Social Security number on Form 8453-K. Labels mailed to you by the Kentucky Revenue Cabinet do not include this information. Please affix the label marked "RETURN" from the Kentucky individual income tax packet or postcard in the name and address block. If the information is incorrect or the label is unavailable, print or type the information in the appropriate blocks.

Taxpayer Responsibilities

Taxpayer(s) that use an ERO must:

- ★ Verify all information on the Form 8453-K, including Social Security number.
- ★ Inspect the paper copy of the return and ensure the information is correct.
- ★ Sign Form 8453-K after the return has been prepared but before it is transmitted.

Taxpayer(s) that file from home must:

- ★ Complete Form 8453-K.
- ★ Attach the Kentucky copy of Forms W-2, W-2G and 1099-R; any schedules explaining "Other" adjustment to income; and any documents with required signatures.
- ★ Mail form to the address on the front.

The 8453-K should be mailed after receiving acknowledgment of the successful transmission of the return.

ERO Responsibilities

The ERO must:

- ★ Complete Form 8453-K
- ★ Obtain signature of taxpayer(s)
- Attach the Kentucky copy of Forms W-2, W-2G and 1099-R; any schedules explaining 'Other' adjustment to income; and any documents with required signatures.
- ★ Provide the taxpayer with copies of the completed 8453-K and all other information to be filed with the Kentucky Revenue Cabinet.
- ★ Mail form to the Kentucky Revenue Cabinet.

The 8453-K should only be mailed after receipt of the Kentucky acknowledgment. This year EROs have the option of mailing forms daily, monthly, quarterly or at the end of the filing season.

Part I—Tax Information

Enter the required data from the Kentucky tax return. Lines 1 through 4 and either Line 5 or 6 must be completed.

Attachments—Attach the Kentucky copy of Forms W-2, W-2G and 1099-R; any schedules explaining "Other" adjustment to income; and any documents with required signatures.

Payment of Balance Due—Balance due returns received prior to April 1, 2000, will be issued a payment coupon by the Cabinet. Taxpayers wishing to submit their payments prior to receipt of the payment coupon or who file electronically after April 1, 2000, should submit their payment using Form 740-V, Kentucky Electronic Payment Voucher. Penalty and interest will begin to accrue on any tax due that has not been paid by April 17, 2000.

Part II—Direct Deposit of Refund

Taxpayers can choose to have their refund directly deposited by completing Part II. Taxpayers can choose direct deposit for the Kentucky income tax refund regardless of their choice for federal purposes.

Taxpayers should use a check, form, report or other statement generated by their financial institution to verify the routing transit number and depositor account number. Do not use a deposit slip as it may contain internal routing numbers. If there is any doubt about the correct routing transit number, the taxpayer should ask the financial institution for the routing transit number to use for direct deposit (Electronic Funds Transfer).

Line 7—The routing transit number must be nine digits and begin with 01 through 12 or 21 through 32.

Line 8—The depositor account number can be up to 17 characters (both numbers and letters). Include hyphens but omit spaces and special characters. If fewer than 17 characters, enter the numbers from left to right and leave the unused boxes blank.

The account designated to receive the direct deposit must be in the taxpayer's name. If the taxpayer's filing status on the return is married filing a joint return or combined return, the account can be in either or both names. If the filing status is married filing separate returns, the account can be in the taxpayer's name or it can be a joint account in both spouses' names.

Some financial institutions do not permit the deposit of a joint refund into an individual account. The Kentucky Revenue Cabinet is not responsible when a financial institution refuses a direct deposit for this reason.

Part III—Declaration of Taxpayer

An electronically transmitted return will not be considered true, accurate and complete unless Form 8453-K is signed by the taxpayer(s) prior to transmitting the electronic return.

The taxpayer must sign and date Form 8453-K after it has been completed to verify that the information is correct and that the taxpayer agrees with the information on the completed tax return.

EROs and tax preparers are prohibited from obtaining taxpayer signatures on blank or incomplete forms.

When an error is corrected after the taxpayer has signed Form 8453-K, and the corrected Kentucky taxable income varies more than \$26, or the corrected refund or balance due varies more than \$7, a new Form 8453-K must be completed for taxpayer signature.

PART IV—Declaration and Signature of ERO and Paid Preparer

This section must be completed and signed by the ERO.

If the ERO is also the paid preparer, the ERO must check the paid preparer box, but is not required to complete or sign the Paid Preparer Section.

A paid preparer who is not the ERO must complete, sign and date the Paid Preparer Declaration.

If the ERO cannot obtain the paid preparer's signature on Form 8453-K, a copy of the tax return with the paid preparer's signature should be attached to the 8453-K before mailing it to the Kentucky Revenue Cabinet.

Refund Information—The Automated Refund and Tax Information System (ARTIS) is available to provide information by telephone on the receipt of your tax return. If you file your return with the Cabinet's preprinted labels affixed to the envelope and the tax return, you will be able to access this ARTIS information using a touch-tone telephone. The automated system telephone number is (502) 564-1600. It is available 24 hours a day, 7 days a week. If you do not use the bar-coded labels, this information will not be available to you.

